FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00032361-A **Type of Permit:** FILMING **Release Date:** 10/15/2010

Production Company UNIVERSITY OF SOUTHERN CALIFORNIA

Insured Company Name UNIVERSITY OF SOUTHERN CALIFORNIA

Contact Phone No. 1 213-740-2895
Contact Phone No. 2
Fax 213-740-7308
Address 851 DOWNEY WAY, HSH 300
LOS ANGELES, California 90089

Production Title PAPER LANTERNS

Type of Production Student

Producer LINDSEY VILLAREAL

Director CHRISTOPHER GUERRERO

1st AD DUNCAN ROBERTSON

Production Manager LINDSEY VILLAREAL

FilmL.A. Coordinator Angel Miranda

Location Manager LINDSEY VILLAREAL
Primary Phone Mobile - 210-632-6923
Secondary Phone Mobile - 210-632-6923

Location Assistant N/A N/A
Primary Phone Mobile - N/A
Secondary Phone Office - N/A

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE $228.00

Total Permit Fee $228.00

Number of Locations 2

NOT A PERMIT

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Summary Information

Location

Permit Number	F00032361-A	**Location Manager**	LINDSEY VILLAREAL
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 210-632-6923
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	Mobile - 210-632-6923
Production Title	PAPER LANTERNS		

Location Address 835 Academy Rd, Los Angeles, CA, 90012

Location Name ELYSIAN PARK

Location Type Park

Film Dates 10/17/2010 - 10/17/2010 19:00 - 01:00

Open or Closed to the Public Closed

Generic Conditions
All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No Cast and Crew parking on areas streets.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document 20101015095008.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4
Generator	2

Personnel on Location

Type	Quantity
Cast	2
Crew	5
Rec & Park Monitor required	1

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots;

Jurisdiction **Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Glenda Ward
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note RAPG REF: 30882

Coordinator Note ELYSIAN PARK - ANGEL'S POINT UPPER AND LOWER AREA.

Coordinator Note ONE (1) REC AND PARK MONITOR REQUIRED 19:00 - 01:00 HOURS.

Parking

Base Camp
Location Type : LA City Park

Crew Parking
Location Type : LA City Park

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Summary Information

Location

Location 2 of 2

Permit Number	F00032361-A	**Location Manager**	LINDSEY VILLAREAL
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 210-632-6923
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	Mobile - 210-632-6923
Production Title	PAPER LANTERNS		

Location Address 2800 E Observatory Ave, Los Angeles, CA, 90027

Location Name GRIFFITH PARK OBSERVATORY

Location Type Park

Location Description GRIFFITH OBSERVATORY/LA CITY REC AND PARKS SPECIAL FACILITY

Film Dates 10/18/2010 - 10/18/2010 16:00 - 20:00

Open or Closed to the Public Closed

Generic Conditions
All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No Cast and Crew parking on areas streets.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document 20101013092351.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4
Generator	2

Personnel on Location

Type	Quantity
Cast	2
Crew	5

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Sye Gutierrez
LOS ANGELES POLICE DEPARTMENT	Mark Buck

Coordinator Note RAPG REF: 30936

Parking

Base Camp
Location Type : LA City Park

Crew Parking
Location Type : LA City Park

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Failure to comply with these conditions will be in violation of your film permit and may result in revocation of permit.

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

F-32361-A
USC
'Paper Lanterns'
(ELYSIAN PARK-ANGEL'S POINT)

DRAFT

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between parK
- patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- MUST adhere to Monitors instructions at all times. Monitor's instructions or judgment may override written guidelines.
- Must park all vehicles along one side of the road.

NOT A PERMIT

- Must walk or hand cart all equipment to Angels Point. May not drive any vehicles down to area.
- Vehicles parked along side of the road must not block thru traffic at any time.
- ***OK TO FILM AT ANGEL'S POINT UPPER & LOWER AREAS.***
- ***CAN NOT DRIVE ANY VEHICLES DOWN THE ROAD AT THE UPPER AREA.***

F-32361-A
USC
'Paper Lanterns'
(ELYSIAN PARK-ANGEL'S POINT)

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
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- Okay to shoot exterior only, East Terrace, West Terrace and grounds only.
- Okay to shoot 10/18/10 from 4:30pm to 8:30pm including set-up, filming and breakdown with 8 cast and crew members total.
- NO prop set-up or any alterations to the building or grounds.
- NO smoking.
- No generators.
- Must adhere to any guidelines or restrictions given to the company by the Observatory staff.
- Must park all vehicles in the public portion of the parking lot.
- May not move any furniture on the patio. May not lean or attach anything against the railings or walls.
- May not ask patrons to move in order to get their shot.
- May not block any public access, doors, walkways, stairs, etc.
- May not use any electrical outlets. May not use any artificial lighting.
- Must maintain a clear path for foot traffic at all times.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
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- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots

NO PERMIT

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